

**Infokit für die Information der Bibliothekskundinnen und – kunden (Englische Version)  
Infokit pour l'information des utilisateurs de bibliothèque (Version anglaise)**

**Bitte beachten Sie, dass alle NEBIS-Bibliotheken die Informationen auf ihren Kommunikationskanälen nach Möglichkeit zeitgleich am Montag, 2. November 2020 veröffentlichen.**

**Veillez noter que toutes les bibliothèques NEBIS devrait publier les informations via leurs voies de communication, si possible simultanément le lundi 2 novembre 2020.**

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As of December 7, 2020, you as a library customer will now have access to the entire scientific media holdings of Switzerland via a single research platform called *swisscovery*.

*swisscovery* replaces the previous library networks and research portals. And thus also replaces NEBIS.

**In order to continue to use your library, you must register again:**

<https://registration.slsp.ch/>

Before switching to *swisscovery*, all NEBIS libraries will be subject to short-term restrictions in use:

<b>Sunday, November 15, 2020, in the evening Ordering and reservation services stopped</b>	<ul style="list-style-type: none"><li>- Stop of NEBIS borrowing network/IDS courier: It will no longer be possible to order documents from third-party libraries.</li><li>- Collection on site is possible</li><li>- Ordering by post is possible</li><li>- Return of documents (also from NEBIS borrowing network/IDS courier) will still be possible.</li><li>- It will no longer be possible to reserve already borrowed copies.</li></ul>
<b>Wednesday, December 2, 2020; 12 p.m. to December 6, 2020 Complete stop of borrowing services</b>	<ul style="list-style-type: none"><li>- Borrowing, ordering, copying and returning <b>not possible</b> during this period.</li><li>- Borrowing history, favourites and reservations from the NEBIS user accounts will not be migrated.</li><li>- No ordering of copies and documents from the Speicherbibliothek (Zentralbibliothek and University of Zurich)</li></ul>
<b>Monday, December 7, 2020; 10 a.m. Start of <i>swisscovery</i></b>	<ul style="list-style-type: none"><li>- Borrowing, ordering and returning possible again</li></ul>

Until December 2, 2020, ordering and borrowing can be performed as usual via NEBIS Recherche/the Suchportal of the ETH library/the Rechercheportal of the UZH/ZB.

**What is *swisscovery*?**

*swisscovery* provides access to a total of more than 30 million books, series, journals and non-book materials and more than 3 billion electronic articles. From December 7, 2020, it will also be easier for you to borrow and return media

*swisscovery* is operated by the Swiss Library Service Platform, SLSP in short. SLSP was founded by 15 universities. To date, 475 additional libraries throughout Switzerland have joined.

## **User account**

### **How can I register?**

Library customers must have a SWITCH edu-ID account to use the *swisscovery* services. You can register here: <https://registration.slsp.ch/>

Please note:

- If you do not yet have a SWITCH edu-ID account, you can create one during registration.
- We recommend that you enter the barcode of your library ID card.
- For help with the registration, please see: <https://registration.slsp.ch/help/>

After successful registration with SLSP, you can use your SWITCH edu-ID account for all SLSP libraries (there are no longer separate accounts per library or network).

### **Why is my previous library account no longer working?**

Previously used library accounts are no longer active and valid in *swisscovery*. To continue using the library services, you need to create a SWITCH edu-ID account.

### **Can I keep my current library ID card?**

Yes. You have the option of entering the number of your library ID card during registration.

### **Is it also possible for companies to register?**

Companies or institutions or other libraries are not able to create a SWITCH edu-ID account. Please contact SLSP directly via [swisscovery@slsp.ch](mailto:swisscovery@slsp.ch).

### **Is registration also possible for persons with a residence address outside Switzerland?**

Users without a Swiss postal address can also create a SWITCH edu-ID account. Please note that depending on your place of residence, you might have limited services offered to you by the SLSP libraries.

### **Where can I view my borrowings in *swisscovery*?**

From December 7, 2020 onwards you will be able to view your borrowings in your account in the *swisscovery* portal of your library.

### **Where can I see the media I borrowed from the NEBIS network?**

You can view your borrowing history at <https://recherche.nebis.ch/> until March 2021. For this purpose, please use your existing library login.

### **Why is it no longer possible for me to extend the borrowing periods in my NEBIS account?**

Extensions are technically no longer possible.

### **Do I have to identify myself at the counter of my library after registration?**

No, that is no longer necessary. Your mobile phone number is verified upon registration.

### **Why are my reservations and my borrowing history not migrated to *swisscovery*?**

Unfortunately, migration of reservations and borrowing histories to the new system is not possible due to technical and privacy policy reasons. You will be able to start reserving documents in *swisscovery* from December 7.

## **Borrowing / courier**

### **How can I borrow documents?**

From December 7, 2020, all media from libraries participating in SLSP will be available.

### **What is SLSP courier?**

SLSP courier networks academic libraries from all over Switzerland and replaces the previous courier services such as IDS courier and the NEBIS borrowing network. With SLSP courier it is possible for you to have books delivered from one library to another within 48 hours, against a fee of CHF 6 per ordered document. At some institutions, these fees are waived for employees or members. Please ask your library for more details.

### **Who is participating in SLSP courier?**

Whether or not a library is participating in SLSP courier, can be seen in the ordering process.

### **What are the borrowing conditions? (Standard)**

The following standard conditions apply:

- Max. borrowing quantity of 100 documents
- Borrowing period of 28 days
- 5 automatic extensions (if the document has not been reserved by another person)

## **Reminders and fees**

### **Reminder fees**

A fee is charged for every reminder that needs to be sent. The fees are added.

Request for return: 1 day after expiry of the borrowing period

#### **Free**

Reminder: 7 days after expiry of the borrowing period

#### **CHF 5 per document**

Reminder: 14 days after expiry of the borrowing period

#### **CHF 5 per document (total CHF 10)**

Reminder: 21 days after expiry of the borrowing period

#### **CHF 10 per document (total CHF 20)**

The fee schedule of *swisscovery* or of the individual libraries is published on the library websites.

## **Changes in the rules of use**

With the launch of the new research platform *swisscovery*, changes in the rules of use of the libraries shall take effect. Please refer to the websites of the respective libraries for more information.

## **Privacy policy**

### **What happens with my data?**

On registration, SLSP imports your personal data (names, addresses, telephone numbers see [General Privacy Statement SLSP](#)) from your SWITCH edu-ID account into the new *swisscovery* research portal.

Your consent to your data being passed on to SLSP is obtained during the registration process.

You can change your personal data at any time in your SWITCH edu-ID account or institution/university. The changes are automatically transmitted to *swisscovery*. Library specific data such as borrowed media, orders and fees are recorded directly in *swisscovery*.

You can delete your user account at any time, provided that there are no open transactions (borrowed media or fees). Please contact SLSP via [swisscovery@slsp.ch](mailto:swisscovery@slsp.ch) .

Transaction data is regularly anonymized and accounts in *swisscovery* are erased after 10 years of inactivity.

For more information on the privacy policy and data protection, please see the SLSP website.

### **Questions?**

Please contact your library <https://registration.slsp.ch/libraries/>